

# MAINE EMS EDUCATION COMMITTEE MINUTES

Page 1

Date: Wednesday, July 14, 1999, Maine EMS Office, Augusta, Maine  
 Members Present: P. Marcolini, L. Worden, J. Caron, P. Conley, C. Boehm, L. Delano, S. Shapleigh, D. Palladino, G. Miller, B. Zito  
 Maine EMS Staff: D. Corning  
 Guests:  
 Absent: J. Brinkman, Dr. Chagrasulis, B. Davis, B. Demchak, P. Plumer, K. Pomelow, D. Robishaw, P Thibeault  
 Timekeeper: D. Palladino

TOPIC	DISCUSSION/ACTIONS TAKEN	FUTURE ACTION
Additions to Agenda	1) Rationale for proposed changes in CEH program 2) Status of EMT-I and EMT-P National Curriculum	
Ratification of Minutes, April 14, 1999	<b>Motion: Accept minutes of April 14, 1999 as presented. Boehm/Palladino Passed</b>	✓ Distribute and file.
Staff Report	Dwight Corning reported that the Operations Team retreat originally scheduled for July has been postponed to a later date, and the joint meeting with the Operations Team, originally scheduled for today has been postponed to our September meeting date if that date is convenient for the Operations Team.  The May meeting of the Operations Team raised some questions in regard to the decision of the Education Committee to recommend changes in the CEH program. This will be discussed further when we get to this topic on today's agenda.	✓ Dwight Corning to advise Jay Bradshaw that the September 8 meeting date of the Education Committee would be an acceptable time for a joint meeting with the Operations Team.
Chairman's Report	Because the expectations that the Education Committee has for agenda items we are working on may be different from the expectations of the Operations Team, Paul Marcolini met with Dwight Corning and Jay Bradshaw to begin a discussion of some of the issues raised. One identified problem is that the original document that the Education Committee has been working under leaves a lot of room for interpretation of what is meant. Paul stated that clearly we need to push ahead to have a joint meeting with the Operations Team, so we can refocus our working relationship with that group. Liz Delano asked for clarification on whether we are a committee of the Board or a committee of the Operations Team. Paul stated that we are clearly a committee of the Board, but that since the way the Board is managed has significantly	✓ Dwight Corning request a facilitated joint meeting with the Operations Team in September. ✓ Add "Develop Action Plan" to the August meeting agenda ✓ Each Education Committee member meet with their Regional Coordinator to discuss who they represent at Education Committee. ✓ Dwight Corning suggest to Jay Bradshaw a meeting of all committee

## MAINE EMS EDUCATION COMMITTEE MINUTES

Page 2

changed the Board is less involved in micro management and the Operations Team has more involvement and responsibility in the process.

Some of the major points discussed included:

- ✓ Education Committee develop an action plan to discuss with the Operations Team
- ✓ Need to increase communications between the Education Committee and the Operations Team, providing more timely feedback back and forth between the groups.
- ✓ Representatives from each region needs to clarify their relationship with their region. Do they represent the region? Do they represent their own thoughts on a discussion?
- ✓ Micro management of the Education Committee by the Operations Team.
- ✓ Separating issues of educational soundness from implementation issues.
- ✓ Projects sent the Education Committee from the Operations Team need to have clearly guidelines and goals outlined by the Operations Team. Is this a request for information, recommendation for a change back to the Operations Team, or recommendation for a change to the Board.
- ✓ A joint meeting of the chairs of the Board, MDPB, Education Committee, Exam Committee, Operations Team representative and State Director may be beneficial to discuss these issues across all committees.
- ✓ Consider the recording of minutes by all committees to be in a standardized format, perhaps in the format Dr. Dinerman used with the MDPB. (These minutes reflect that style.)
- ✓ Is this an issue of control or of the Education Committee not necessarily appreciating all of the ramifications of their decisions, and is that an education issue or an implementation issue.

chairs, Operations Team Representative, and the Director to discuss these issues among all committees, prior to the September joint meeting.

- ✓ Dwight Corning try presenting the minutes in the format formerly used by Dr. Dinerman on the MDPB.
- ✓ All Committee members to contact Paul Marcolini or Dwight Corning with any additional ideas so Paul can map out an Education Committee action plan.

EMS/TC Task Force

This item has been kept on the Education Committee Agenda as a place keeper. It was on the agenda for the joint meeting with the Operations Team, so will likely be carried over to the September joint meeting. This item will be removed as a place keeper and only added to the agenda if there is new information to discuss. Dwight Corning briefly reviewed that he and Jay Bradshaw had meet with two representatives from the Technical College (Dr.'s Huffman & Willis) several months ago, and that the following items were an outcome of that meeting:

- ✓ The EMS curricula (all levels) were sent to Dr. Huffman for review and assigning of credit hours across the Technical College System.

- ✓ Dwight Corning remove this topic from future agendas unless there is new information to discuss.

- ✓ The Education Committee was tasked with recommending to the Task Force appropriate entry level standards for First Responder and EMT programs.
- ✓ The next meeting of Dr. Huffman, Dr. Willis, Jay Bradshaw, and Dwight Corning would include an agenda item to discuss appropriate representation to the Task Force. (Since the Task Force had originally met there has been a change in the Technical College system that places one person (Dr. Huffman) over the adult education portion of all campuses. This meeting has not yet been scheduled because the assigned tasks have not yet been completed (at least the task assigned to EMS).

#### EMT-Intermediate Update

Dwight Corning drafted a copy of the current EMT-I curriculum with the new enhancements added in and sent it to Liz Delano for review. She made several recommendations for change and Dwight will be producing a second draft. The second draft will be sent to four Education Committee members for review not only of the new material that has been added, but also of the current material to be sure the information is still current, relevant, and medically appropriate.

Dwight will also update the checklist of what has been accomplished towards the rollout of this curriculum, and will distribute it to the committee. The Education Committee requested the other committees to continue working in as timely a manner as possible on their areas of responsibility as outlined on the Review & Update form.

✓ Dwight Corning will update the draft of the new EMT-I curriculum and distribute it to L. Delano, P. Conley, P. Marcolini, D. Palladino for their review and feedback.

✓ Dwight will update the EMT-I Curriculum Review & Update form and disperse it to the committee, and will request other committees work in a timely manner on their responsibilities.

#### Minimum Quorum

The Education Committee has a total membership of a maximum of 21 people. The current quorum is eight members present. The committee discussed taking stronger action against people who do not regularly attend meetings, asking the region to replace them if they do not attend a certain percentage of the meetings. They also discussed a minimum of 20% of those positions currently filled.

✓ Future meetings will require a quorum of five (5).

**MOTION: That the quorum for the Education Committee be 20% of the positions currently filled. Boehm/Worden**

Discussion included that this number would be 5 if all positions were filled, 4 if 16 through 20 positions were filled, and 3 if 11 through 15 positions were filled. There was a lot of discussion suggesting that the committee should have a minimum of 5 for

a quorum. Based on the discussion, Chip Boehm amended his motion, with the approval of Leroy Worden as the second, to be:

**MOTION: The quorum for the Education Committee will be five.**

The rationale for this motion is to keep the business of the committee moving along smoothly and efficiently. **Motion Passed**

Status of NSC on EMT-I  
& EMT-P

The Maine EMS Curriculum Review subcommittee is not scheduled to meet again until September.

On the national level, the video teleconference originally scheduled for spring to discuss implementation and rollout of the new curricula, was postponed until the first week in August, and has been again postponed until sometime in the fall. The contract is being finalized for the National Council of State EMS Training Coordinators to prepare a comparison document of the current EMT-I to the new EMT-I and the current EMT-P to the new EMT-P. Once the contract is signed it is hoped the project can be completed in about two months.

The National Standard Curriculum for EMT-Intermediate has been released and is available on the NHTSA web site, <[www.nhtsa.dot.gov/people/injury/ems](http://www.nhtsa.dot.gov/people/injury/ems)>. The National Standard Curriculum for EMT-Paramedic is also available on that site, and has also been released by NHTSA on a CD-ROM.

✓ Information Only - This topic will be added to each agenda to keep the Education Committee abreast of the developments in the national curricula, implementation guides, and comparison documents.

CEH Rationale

The Education Committee discussed the rationale that led to the proposed changes in the CEH program. These rationale include:

- ✓ At the July 1998 Education Committee meeting discussion regarding the CEH requirements for the revised First Responder and proposed EMT Enhanced Intermediate levels was initiated. At that meeting it was immediately suggested that this review should encompass the CEH program in general as there were several issues the committee wanted to discuss in regard to First Responder and EMT-I Enhanced CEH's that were central to the entire CEH program.
- ✓ Elimination of skills lab
  - The skills lab was originally developed due to a decision to eliminate the state test for licensure (which essentially no one was failing), yet there remained a

✓ These rationale will be discussed with the Operations Team at the proposed joint meeting in September.

concern about assuring competency of providers. The skills lab, as developed, doesn't assure competency of skills, but only assures attendance at a skills lab session.

- ✓ Overall simplification of categories into BLS and ALS.
- ✓ Addition of Electives category for those classes that don't fit more traditional areas.
- ✓ The proposed new categories were developed from a viewpoint of looking at what does an EMT (or Intermediate or Paramedic) need for ongoing training to maintain their competence.

Dwight Corning discussed that in the **DRAFT** of proposed new rules, skills labs would remain an option for meeting the skills CEH requirements for the first three years. At the end of three years skills labs would cease to exist. Dwight also asked the committee members to review the proposed rules and make sure that as we transition from the current CEH program to the proposed CEH program (If accepted), that the rules are fair to all providers, and that no one will suffer because of the change.

Meeting Starting Time

A brief discussion was held on changing the meeting time of the Education Committee to 9:00am to 12:00pm, since we frequently have people who have to leave prior to the end of our meetings as they are currently scheduled. It was agreed that future meetings will be held from 9:00am to 12:00pm.

- ✓ Future meetings of the Education Committee will be on the 2nd Wednesday of the month from 9:00am to 12:00pm.

I/C Program

Dwight Corning presented the latest draft of the Maine EMS Educational System "One Vision for Instructional Delivery" (I/C system) which has undergone several major revisions from the original document that Chip Boehm had drafted for the committee. This latest draft was developed following extensive discussions between Drexell White and Dwight Corning, which identified the perceived need to increase a due process in the way Maine EMS I/C's can potentially be "decertified" as an I/C.

The rationale for taking the regional sponsorship out of the process is to make appropriate due process for the I/C's. When there are problems or issues it would become the responsibility of the Investigations Committee to review the issues and take appropriate action. Also presented as part of this proposal was the concept of making the requirement of having to teach a certain number of classes prior to certification a part of the successful completion of an Instructor/Coordinator

- ✓ Dwight Corning will remind Jay Bradshaw and Drexell White of the need for the discussion of Training Entities to take place at the appropriate levels, so the Education Committee will know how the proposed new I/C standards will relate to Training Entities and Regions.
- ✓ Discussion will continue on this topic at the August meeting.

program. One would not receive their certificate of successful completion of the program until they had successfully completed their "student teaching" requirement.

At this point this document is really just a rough outline that still needs a lot of information filled in, such as:

- ✓ Who would monitor course quality? Would it be the responsibility of the training entity, the region approving the course, or the state?
- ✓ If a Lead Instructor has to be present for at least 75% of the course is that one Lead Instructor, or could it be any of the three Lead Instructors who are team teaching this course?
- ✓ Why do we waive certain requirements for an MD, DO, PA, RN?

**Next Meeting: August 11, 1999 9:00am - 12:00pm Please note new time!!**